

**Government of West Bengal  
Urban Development Department  
"NAGARAYAN"  
DF-8, Sector – 1, Salt Lake City  
Kolkata – 700 064.**

No. 1180/UD/O/M/JNUM-12/07

Dated: the 28<sup>th</sup> March, 2008

To

The Chairman / Mayor  
\_\_\_\_\_ Municipality/ Municipal Corporation

**Sub: Assignment of Accounts and Finance Coordinators as "JNNURM Information Manager" of your ULB**

Kindly recall our discussion in the JNNURM-BSUP progress review meeting held recently where the issue of regular monitoring of the Programme was raised.

It has been decided by the Department of Urban Development to utilize the services of the Accounts and Finance Coordinators engaged under KUSP/KUSP roll out programme for the purpose of data collection of the progress of JNNURM-BSUP scheme, its compilation and onward timely electronic submission to the Project Management Unit of JNNURM at pmukmda@googlegroups.com.

You are requested to kindly direct your Accounts and Finance Coordinator to ensure that these reports are submitted on the 15<sup>th</sup> of every month and the end of the month. It is expected that the reports shall be sent within 3 working days.

rc  
/s  
1/14

Sd/-  
( V. Bharadwaj )  
Special Secretary  
Urban Development

No. 1181/1(1)/UD/O/M/JNUM-12/07

Dated: the 28<sup>th</sup> March, 2008

Copy forwarded for information to :

- i) The Principal Secretary, Urban Development Department, Govt. of West Bengal
- ii) The C.E.O., K.M.D.A.
- iii) The Project Director, Change Management Unit.
- iv) The P.S. to Hon'ble M.I.C., M.A. & U.D. Department, Govt. of West Bengal

*Vivek Bharadwaj*  
( V. Bharadwaj )  
Special Secretary