

<b>1. Mandatory Reforms at City Level<sup>1</sup> ( Kolkata Municipal Corporation )</b>			
	<b>Commitment as per the MoA for the current financial year</b>	<b>Progress made during the Quarter</b>	<b>Cumulative progress during the financial year</b>
a)	<b>Implementation of Accounting Reforms</b>		
	1. GO/Legislation/Modification of rules for migrating to double-entry accounting system <b>YEAR 2</b>		1. Double-entry accounting system has already been introduced.
	2. Notification of cut-off date for migrating to double-entry accounting system <b>YEAR 2</b>		2. Since KMC is following double-entry accounting system last few decades, no cut off date for migration is needed.
	3. Business Process Re-engineering (if required) <b>YEAR 2</b>		3. BPR Document has already been prepared and is going to be implemented soon.
	4. Drawing up of Opening Balance Sheet (OBS) <b>YEAR 2</b>		4. Since KMC is preparing its balance sheets for last few decades, drawing up of opening balance does not arise.
	5. Full migration to double-entry accounting system <b>YEAR 2</b>		5. KMC is following double-entry accounting system since long, migration to double-entry accounting system does not arise.
	6. Production of financial statements (Income-Expenditure Accounts & Balance Sheet) <b>YEAR 3</b>		6. Income-Expenditure and Balance Sheet are being prepared by KMC since 1970.
	7. Audit of Financial Statement <b>YEAR 3</b>		7. Audit of Financial Statement is being done by the Examiner of Local Accounts & Audit of Accounts for the year 2005-2006 is in progress.
	8. Adoption of Accounts <b>YEAR 3</b>		8. Accounts for the year 2005-2006 has been prepared & submitted before Local Accounts for Audit.
	9. Preparation of Outcome Budget <b>YEAR 3</b>		9.
	10. Complete re-vamp of the Public Financial Management (PFM) cycle which includes internal controls <b>YEAR 3</b>		10. No comments
	11. Credit Rating of ULB / Parastatal (if required) <b>YEAR 2</b>		11. KMC is already enjoying A+ / Stable Credit rating by CRISIL
	12. Any other reform steps being undertaken		12. Mentioned in Point 6

<sup>1</sup> In case of city of multiple ULBs, table 1 above should be reported for all ULBs within that urban agglomeration.

<b>b) Property Tax reforms</b>			
1. Extension of Property Tax regime to all properties <b>YEAR 3</b>		1 to 4. Unit area basis of Property Tax Bill in this respect has already been passed by the West Bengal Legislative Assembly. Work for converting present rental system of determination of Property Tax to Unit Area method is going on full swing. The Kolkata Municipal Corporation (Amendment) Act, 2006 has already been notified.	
2. Elimination of exemptions <b>YEAR 3</b>			
3. Migration to Self-assessment System of Property Taxation a) Setting up a Committee / Team to draft / amend legislation <b>YEAR 2</b> b) Stakeholder consultation <b>YEAR 2</b> c) Preparation of Draft legislation <b>YEAR 2</b> d) Approval of Cabinet / Govt. <b>YEAR 2</b> e) Financial enactment of the legislation by Legislature <b>YEAR 2</b> f) Preparation and Notification of appropriate Subordinate legislation <b>YEAR 3</b> g) Implementation <b>YEAR 3</b>			
4. Setting up a non-discretionary method for determination of property tax (e.g. unit area etc.) <b>YEAR</b>			
5. Use of Gis-based property tax system a) Verification of digital maps and preparation of complete data-base of properties <b>YEAR 3</b> b) Full migration to GIS system <b>YEAR 4</b>			5. Preparation of basic G.I.S containing the alpha numeric and special data concerning the assessment information is under process.
6. Setting up a website for property tax issues / FAQs etc. <b>YEAR 3</b>			6. KMC's own Website is present. Work is going on.
7. Any other reforms undertaken			7. Mentioned in point 6.
<b>c) Reforms in levy of user charges</b>			
		Socio Economic survey was conducted by the experts and professionals to assess the Willingness to Pay for water tariff for better civic services.	

<b>d) Implementation of E-Governance in municipalities</b>
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			<ol style="list-style-type: none"> <li>1. Installation and Commissioning of Central Server within six months.</li> <li>2. Video conferencing between 15 Boroughs and HQ (Used heavily during the recent past for monitoring of road condition, water logging, dengue and malaria spread.</li> <li>3. Rollout of 34 KMC departments system as per CBP within March 2008</li> <li>4. Integrated completion of accounts to be obtained within twelve months.</li> <li>5. Continuous Training.</li> <li>6. On going e-Governance workshop.</li> <li>7. On-line Integrated Property Tax Collection System is in place.</li> </ol> <p><u>Some Online Citizen Services Planned :-</u></p> <ul style="list-style-type: none"> <li>• Query on Property Tax, Query on Outstanding</li> <li>• Mutation Status, Payments</li> <li>• Status of Birth Certificate</li> <li>• Status of Building Plan</li> <li>• Receiving Complaints</li> <li>• Connection Status</li> <li>• Calculators for Temporary Fairs</li> <li>• Current year License Enquiry</li> <li>• Payments</li> <li>• Enquiry and Related Services</li> </ul>
e)	<b>Earmarking of funds for basic services to the poor</b>		<ol style="list-style-type: none"> <li>1. Household survey for identifying the BPL families done.</li> <li>2. SJSRY schemes implemented for BPL families.</li> <li>3. Wage employment scheme introduced.</li> <li>4. Programme under NOAPS, NFBS, JSY are implemented. For Bustee Services earmarked Revenue Expenditure for current year Rs. 4158.00 Lakhs.</li> </ol>

<b>1. Mandatory Reforms at City Level ( KMA other than KMC )</b>			
	<b>Commitment as per the MoA for the current financial year</b>	<b>Progress made during the Quarter</b>	<b>Cumulative progress during the financial year</b>
a)	<b>Implementation of Accounting Reforms</b>		
	<ul style="list-style-type: none"> <li>Production of financial statements (Income-Expenditure Accounts &amp; Balance Sheet) Target <b>YEAR 3</b></li> </ul>	Completed	Fully migrated to Double Entry Accounting System with effect from 1st April, 2006.
	<ul style="list-style-type: none"> <li>Adoption of accounts Target <b>YEAR 3</b></li> </ul>	Adopted	
	<ul style="list-style-type: none"> <li>Preparation of outcome budget Target <b>YEAR 3</b></li> </ul>	Will be done in Revised Budget 07-08	
	<ul style="list-style-type: none"> <li>Appointment of field level consultant for implementation at city level Target <b>YEAR 3</b></li> </ul>	Already appointed	
	<ul style="list-style-type: none"> <li>Drawing up of opening balance sheet (OBS) <ul style="list-style-type: none"> <li>i) Provisional OBS Target <b>YEAR 3</b></li> <li>ii) Adoption of Provisional OBS Target <b>YEAR 3</b></li> <li>iii) Finalisation of OBS Target <b>YEAR 3</b></li> </ul> </li> </ul>	Process started	

b)	<b>Property Tax reforms</b>		
<ul style="list-style-type: none"> <li>Preparation of digital property maps for municipality Target <b>YEAR 3</b></li> </ul>	Digital Maps already done for 17ULBs out of 40 ULBs and under preparation for 2 ULBs.	<p>This will be done after full migration to e-Governance for which process is on.</p> <p>Lok Adalat has been suggested.</p>	
<ul style="list-style-type: none"> <li>Setting up a website for property tax issues, FAQs etc. Target <b>YEAR 3</b></li> </ul>	Being considered		
<ul style="list-style-type: none"> <li>Establish Dispute resolution mechanism Target <b>YEAR 3</b></li> </ul>			
<ul style="list-style-type: none"> <li>Achievement of 90% Collection Ratio Target <b>YEAR 2</b> Ranges from 33.64% - 85.91%</li> </ul>	ULB wise collection ratio for 2005-06 and 2006-07 is enclosed at Annexure-I.		
c)	<b>Reforms in levy of user charges</b>		
<ul style="list-style-type: none"> <li>Establishment of proper accounting system for each service so as to determine the O &amp; M cost separately. Timeline for each service:- i) Water Supply and Sewerage Target <b>YEAR 3</b> ii) Solid Waste Management Target <b>YEAR 3</b></li> </ul>	<p>Being finalized.</p> <p>User charges are being collected.</p>	<p>Process is on to ascertain the actual O &amp; M cost for the year 2. After ascertaining the actual cost collection ratio could be calculated and action plan prepared to step up the charges for ensuring full recovery by the 7th year.</p>	
<ul style="list-style-type: none"> <li>To set up a body by the State for recommending a user charge structure Target <b>YEAR 3</b></li> </ul>	ULBs have started collecting User charges as per rules.		
<ul style="list-style-type: none"> <li>Time table to achieve full recovery of O &amp; M costs from user charges (indicating proposed recovery level for each year) Target <b>YEAR 7</b></li> </ul>	<p>All the ULBs have been asked to levy user charges during Year 2 ranged from Rs. 0.14 lakhs to 60.22 lakhs.</p> <p>ULB wise collection for 2005-06 and 2006-07 is enclosed at Annexure-II</p>		

d)	<b>Implementation of E-Governance in municipalities</b>		
<ul style="list-style-type: none"> <li>Appointment of State Level Technology Consultant as State Technology Adviser Target <b>YEAR 3</b></li> </ul>	NIC already appointed	M/s. WIPRO Ltd. Has already completed the job of :-  <ul style="list-style-type: none"> <li>SRS preparation</li> <li>SRS study &amp; SRS reparation for e-Governance module</li> <li>Acceptance test plan preparation</li> <li>Review of SRS, Acceptance test plan and sign off</li> </ul> Now the process of software designing is on.	
Preparation of Municipal e-Governance Design Document (MEDD) on the basis National Design Document as per NMMP Target <b>YEAR 3</b>	MEDD has been finalised		
<ul style="list-style-type: none"> <li>Assessment of MEDD against National e-Governance Standards (e.g. scalability, intra-operatibility and security standards etc.) Target <b>YEAR 3</b></li> </ul>	Yet to be assessed		
<ul style="list-style-type: none"> <li>Agreement on Municipal e-Governance action agenda Target <b>YEAR 3</b></li> </ul>	GIS based e-Governance activities introduced in 19 ULBs. The activities includes property tax, birth and death registration, issue of trade license, health MIS etc.		
<ul style="list-style-type: none"> <li>BPR for migration to e-Governance Target <b>YEAR 3</b></li> </ul>			
Appointment of software consultant (S) Target <b>YEAR 3</b>	KMDA provides technical support		
<ul style="list-style-type: none"> <li>Defining Monitorable time table Target <b>YEAR 3</b></li> </ul>	Under process		
<ul style="list-style-type: none"> <li>Ongoing implementation of e-Governance initiatives against monitorable time table Target <b>YEAR 3</b></li> </ul>	Under process		
e)	<b>Earmarking of funds for basic services to the poor</b>		
<ul style="list-style-type: none"> <li>Define threshold service levels for the urban poor across various services Target <b>YEAR 3</b></li> </ul>	ULB-wise Draft BPL list has been published after household survey and the list is expected to be finalized during second quarter of this fiscal. After finalization of BPL list service level will be defined.	Fresh survey has already been conducted in all 40 ULBs after defining identification criteria for the Urban Poor. Service gaps have also been identified. Draft Development Plan for 5 years have been prepared by ULBs to address the gaps.	
<ul style="list-style-type: none"> <li>Strategic Documents which outlines the requirements, both physical and financial, timeframes, source of funding and implementation strategies including community participation, monitorable output indicators for each of the services, including outlining convergences, if any. Target <b>YEAR 3</b></li> </ul>	All ULBs have prepared their respective documents.		

**2. MoA**

Already signed

*All amounts are in Rs. Lakhs***3. Capital Contributions and Inflows for all JNNURM projects in the city<sup>2</sup> ( KMA )**

S. No.	Sources	Total contributions upto last financial year from start of Mission	Actual amounts released in current financial year FY 06-07				Commitment pending release from source for FY 06-07	Commitment pending release from source for balance project periods	
			Upto end of last reporting Quarter in FY 06-07	During the last quarter being reported					Total to date in FY 06-07
				January	February	March			
1	GoI	Nil	Nil	Nil	332.67	2419.43	2752.10	2276.65	28568.32
2	State	Nil	Nil	1879.69	370.31	68.00	2318.00	1316.37	18623.28
3	ULB	Nil	Nil	Nil	Nil	Nil	Nil	155.25	2424.98
4	KMC	Nil	Nil	Nil	Nil	Nil	Nil	4462.93	23533.67
5.	KMDA	Nil	Nil	Nil	Nil	Nil	Nil	1086.66	8473.41
	Total :-	Nil	Nil	1879.69	702.98	2487.43	5070.10	9297.86	81623.66

<sup>2</sup> Note (for filling table):(1) *Quarter is defined to be aligned with the financial year time frames*(2) *Actual amounts for all sources should be based on actual cash inflow in the project bank account, as at the time of reporting*(3) *Amounts committed pending release for current financial year and beyond should be linked to project implementation schedules.*

<b>4.</b>	<b>List initiatives taken if any for creation of a Revolving Fund at the city level</b> <i>(please mention in brief bullet points)</i>
	<ul style="list-style-type: none"> <li>• ... Process initiated</li> <li>• ...</li> <li>• ...</li> </ul>

*All amounts are in Rs. Lakhs*

<b>5.</b>	<b>Monitoring Funds Utilisation<sup>3</sup> for all JNNURM projects in the State ( Includes KMA only and not Asansol UA )</b>						
<b>Utilisation up to last financial year from start of Mission</b>	<b>Actual amounts utilised in current financial year FY 06-07</b>					<b>Balance utilization forecast for FY 06-07</b>	<b>Balance utilization forecast for balance project periods</b>
	<b>Up to end of last reporting Quarter In FY 06-07</b>	<b>During the last quarter being reported</b>			<b>Total to date in FY 06-07</b>		
		<i>January 2007</i>	<i>February 2007</i>	<i>March 2007</i>			
Nil	Nil	Nil	Nil	295.40	295.40	Nil	95696.22
Utilisation of funds as % of funds received from all sources for all JNNURM project in the State as on date from the start of the Mission						5.83%	

<b>6. Any innovations / good practices in urban governance, project development and service delivery implemented in the city during the reporting period</b> <i>(please mention in brief bullet points)</i>
<ul style="list-style-type: none"> <li>• ...</li> <li>• ...</li> <li>• ...</li> <li>• ...</li> </ul>

<sup>3</sup> Utilisation implies – draws from the project bank account for payments pertaining to the project